# COMMERCIAL PRINTING GUIDE A guide to color reproduction and print quality for the

Jackson Hole News&Guide

### GENERAL INFORMATION

The Jackson Hole News&Guide strongly suggests that a high-end page layout program be used for file creation. These include, but are not limited to, Quark XPress and Adobe InDesign. These programs allow vector & raster elements to be used, and each to be recognized, by the systems used, including RIPS and preflight software. Creating files completely in raster applications such as Photoshop, may result in vector elements being downsampled by one of the processes used.

The Jackson Hole News&Guide, as is customarily the case with newspapers, does not have true bleed pages (Double Truck pages do use 'gutter' space, so an exception to this rule). The dimensions given will always be for the 'live' area.

PDFs are the preferred file format. The preferred job option setting Press Quality.

#### **DOT GAIN/LOSS**

#### **DOT GAIN**

The Jackson Hole News&Guide is in line with the industry standards regarding dot gain for offset printing. This is not a linear increase and may vary from 20% to 30% depending on tonal range.

The important items to remember are:

- 1) Images will generally print darker than what you see on the monitor.
- 2) B/W gain will be limited to Black, while process color images gain on all 4 colors.
- 3) Shadow detail will generally be lost.
- 4) Dot gain from 'unwanted' colors will change the hue of a color. Unwanted colors are those colors not used to create the primary color wanted; for example, cyan is the unwanted color in red, magenta is the unwanted color in yellow, etc.

#### **DOT LOSS**

Dot percentages below 10% cannot be guaranteed to print.

#### 4 COLOR PRINTING (CMYK)

#### **REGISTRATION EXPECTATIONS**

A critical factor in four-color printing is the proper alignment (registration) of the four printing plates on press resulting in images and colored text that look clean and sharp.

There are built-in variances that cannot be corrected by the pressroom 100% of the time.

#### **PRINTING COLORS**

The Jackson Hole News&Guide does not support Pantone or RGB colors. These colors, if used, will be converted to the appropriate CMYK percentage breakdown. Colors will not match Pantone or RGB swatch.

#### **CREATING BLACK USING 4 COLORS**

Using 4 colors to produce a 'rich' black is unacceptable. Color shifts can create unwanted hues, and misregistration of type becomes much more visible.

#### TOTAL AREA COVERAGE (TAC) or TOTAL INK LIMIT (TIL)

Newspaper printing is a 'non-heatset' offset process. it requires a maximum scanning density of 220%. This means, in the darkest area, when the percentages of Cyan, Magenta, Yellow & Black are added together the sum is at 220 or less.

#### **RESOLUTION OF IMAGES**

Effective resolution for images is 200 dpi is expected on final files delivered to The Jackson Hole News&Guide a higher resolution only increases file size and will not improve look of the printed material. Conversely, a resolution lower than 150 will affect look of image. The lower the resolution the more 'pixelated' the image will look.

#### **BLACK & WHITE**

The majority of color specifications for color reproduction also applies to black & white files.

Special care needs to be taken when converting color images to grayscale.

Because the colorspace is reduced from millions of colors to 256 shades of gray, different colors may 'blend' into the same shades of gray. Add dot-gain, and there may a be situation where these two colors are indistinguishable as shades of gray. If need be, adjust the colors while in RGB or CMYK so that the shades of gray when converted are well separated.

#### TYPE STYLE & USAGE

For clarity and readability, 10 point or larger type is recommended in newspaper advertising design.

Due to the ink/newsprint relationship, small type & fine serifs may lose their definition when reproduced on press.

2 and 3-color type not only may lose definition, but registration variances will likely make the type blurry.

The Jackson Hole News&Guide recommends against submitting ads with type size 8 points or less as clarity and readability are compromised below press standards. **Four-color text is never recommended.** 

If color text is used, font size should be greater than 15 points and NOT have fine serifs/lines.

#### **REVERSE TYPE**

When using reverse type be aware that some type styles with delicate serifs and fine lines may not reproduce clearly. Using reverse type of less than ten (10) points is not recommended for newspaper reproduction.

Type reversed out of color image areas should be a minimum of 10 points. This allows for registration variances within our tolerance and still allows for maximum readability.

To allow for enough contrast and readability, text should not be reversed out of a gray lighter than 40% black nor should it be knocked out of color that is less than 70 total area coverage (i.e. 40% magenta & 30% yellow).

5pt Helvetica	6pt Helvetica	7pt Helvetica	8pt Helvetica	10pt Helvetica
5pt Times New Roman	6pt Times New Roman	7pt Times New Roman	8pt Times New Roman	10pt Times New Roman

## QUESTIONS?

Please contact the Creative Service Department at 307.733.2047 ext 103 or art@jhnewsandguide.com



#### SIZES AND MARGINS

## **DIGEST BOOK**

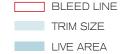
#### **DOCUMENT SIZE AND MARGINS**

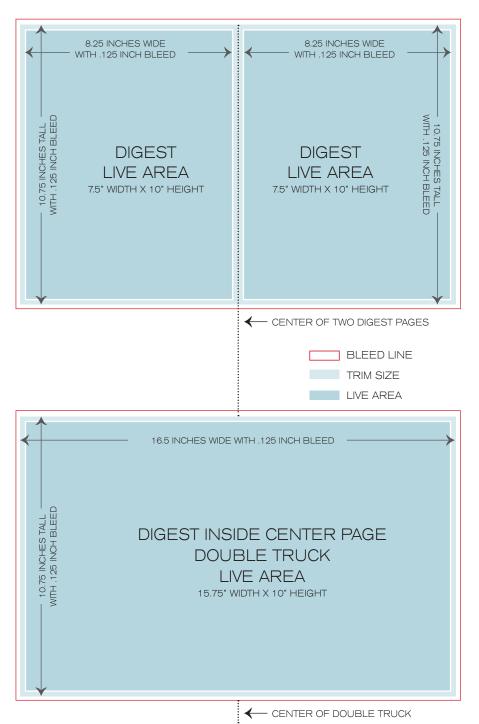
**FINAL TRIM SIZE** 8.25" x 10.75"

LIVE AREA 7.5" x 10" Set margins to .375"

BLEED .125" on all 4 sides

\* Design templates available upon request





# SENDING FILES ELECTRONIC MOVABLE MEDIUM:

DVD/CD/USB FLASH DRIVE

**EMAIL** - prepress@jhnewsandguide.com

#### **FTP INSTRUCTIONS**

The Jackson Hole News&Guide FTP server is a way of sending and receiving files that are too large to email.

#### **SENDING/PLACING A FILE**

To send a file via FTP, you must use an FTP program (such as Fetch or Anarchie for Mac, or cuteFTP or wsFTP for Windows.)

#### **USING AN FTP PROGRAM:**

Enter in the Host field: **69.146.3.234** and type the appropriate username and password when prompted.

Username: newsandguide Password: newsandguide

You should now see a list of files. You can create a new folder by clicking on the new folder icon at the top of the screen.

Place your file in the folder you created.

- \* Files must be stuffed or zipped with all support files included (images fonts etc.)
- \* Please contact prepress to confirm receipt of the file.

# BLEED SETUP DIGEST DOCUMENT

For best reproduction quality, bleeds should only be used on the outside covers of the digest sized document. Bleeds on the interior are not recommended.

All bleeds should be set at equal amounts of .125 inches on the outside, top and bottom margins.

#### SIZES AND MARGINS

# **TABLOID DOCUMENT**

#### SIZE AND MARGINS

**DOCUMENT SIZE** 11" x 17" **LIVE AREA** 10.333" x 16"

#### **MARGINS**

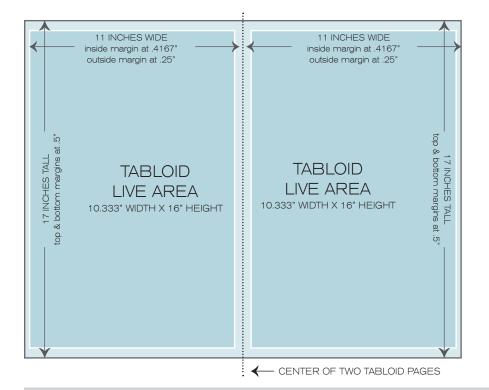
Top .50" Inside 0.4167" Bottom .50" Outside .25"

LIVE AREA

FINAL SIZE

← CENTER OF TWO TABLOID PAGES 11 INCHES WIDE 11 INCHES WIDE inside margin at .4167" inside margin at .4167" outside margin at .25" outside margin at .25" bottom margins at TALL **TABLOID TABLOID** LIVE AREA LIVE AREA 10.333" WIDTH X 16" HEIGHT TALL 10.333" WIDTH X 16" HEIGHT

← CENTER OF TWO TABLOID PAGES





NOTE: Files received digitally that do not comply with these specs may have to be adjusted for the best reproduction. You will be notified and can choose to provide a corrected file or have the changes made at the prevailing file prep hourly rate.

## QUESTIONS?

Any other technical questions should be directed to our press or prepress departments:

Jeff Young, Prepress (307) 733-2047 ext. 140 prepress@jhnewsandguide.com

Chuck Pate, Press Foreman (307) 732-7069 chuck@ihnewsandauide.com

# Jackson Hole News&Guide

